

MARIANO MARCOS STATE UNIVERSITY Procurement Division

Revision No. Effectivity Date

Document Code

PD-FRM-002

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Request for Quotation (RFQ) (Goods and Services)

January 8, 2021

REQUEST FOR QUOTATION (RFQ)

Date: August 27, 2021

PR No.: 2021-08-146 (07308603)- PCC

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within ____ days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.



NO.	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
1 58212 pc		рс	PASTEURIZED MILK, 200-ml sachet for 22 feeding days at designated drop off points for SDO Abra (2020 Funds) Batch 2	20.00	

TOTAL ESTIMATED BUDGET: 1,164,240.00		
REMARKS/NOTE:		
After having carefully read and accep	pted your Terms and Conditions, I/we submit our	
quotation/s on the item/s at prices indicated	d above.	
Business Name:		
Business Address:		
Printed Name of the Owner:		
TIN:	Tel. No./Cellphone No./e-mail address	
PhilGEPS Registration Number:		
Business Permit:	Date	
Omnibus Sworn Statement:		
Annual Income Tax Return:		
Canvassed by:		

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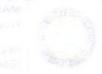
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Request for Quotation (RFQ) (Goods and Services)

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders may quote for any or all of the items.
- 3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. Mayor's/Business Permit
 - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
 - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
- Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

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